

Associate Systems Manager – R&D Technical Services

Job Description

REPORTS TO (Title): Vice President – Culinary Innovation & Product Development

DEPARTMENT: Corporate R&D

STATUS CLASSIFICATION: Exempt

JOB CODE: *[Assigned by Human Resources]*

SUPERVISES: None

JOB PURPOSE: This position is responsible for the implementation, integration of data, and overall management of the Product Lifecycle Management system within George's Inc. This position will reside within the George's Corporate R&D Group.

CORE JOB FUNCTIONS/RESPONSIBILITIES:

- Champion, own and manage the PLM system.
- Work with PLM systems vendor, internal IT/IS, and internal data management departments to be the "super-user" of the system along with a select group of cross-functional team members that represent but are not limited to R&D, QA, Sales, Project Management, and Purchasing.
- Work with R&D Tech Services Manager(s) to develop strategic plan and tactics that will allow for a quick transition of the specifications out of current specification system and into the new PLM system prior to a pre-determined rollout. Execute against plan.
- Audit current systems and processes for specifications and identify how specs are currently accessed and used within the company.
- Work with Manager to improve George's Product Specifications to be "Best in Class" and employ a Product Specification System that will ensure the following:
 - Specifications will contain the most accurate and up to date information relative to the primary product and all sub-products i.e., ingredients, packaging, etc...
 - A format that is consistent and sequential in order of process by which a product is produced.
 - Information and verbiage that is consistent across all like specifications.
 - Manageable in order to track projects and products from inception to retirement.
 - Functionally relevant to all disciplines that would need access to them.
 - Cross-functional in their ability to import and export data to and from other systems currently in our organization and future state systems.
 - Train licensed users and non-licensed users on how to effectively and efficiently work within the PLM system.

MAGNITUDE/SCOPE:

Knowledge/Skills:

- Aptitude for computer systems.
- Ability to work with turn-key computer software to modify the architecture and construct a proprietary system that meets the needs of all disciplines invested in said system.
- Knowledge of agricultural technology related to operations and management within the agricultural industry.
- Ability to set priorities and meet deadlines while accomplishing team objectives.
- Skill in time management and organization with excellent attention to detail.
- Quick learner and able to make decisions/recommendations in a fast paced environment.

Freedom to Act:

- Ability to handle a significant workload and effectively prioritize projects with a high degree of autonomy
- Ability to identify systems and processes necessary to perform job more effectively and efficiently

Size and Complexity

- Able to successfully manage multiple priorities in a fast paced work environment
- Possess initiative and passion to drive successful and flawless implementation of new PLM system

Interaction:

- Ability to handle confidential information with the utmost level of professionalism
- Ability to establish effective working relationships within department & cross-functional teams
- Ability to communicate both written and verbally across all levels of the organization

External Relationships:

- Perform all duties and responsibilities in a highly ethical manner and in accordance with Company policies and procedures.

EDUCATION/EXPERIENCE**Required**

- Bachelor's degree preferred in one or more fields of study: Agricultural Systems Technology, Business Technologies, Technology Based Engineering, Poultry/Food Science or other related field or equivalent work experience.
- Prefer experience in the meat and/or poultry industry, with knowledge of HACCP, SSOP, labeling laws, etc....
- Experience in upholding a consistent standard for in-depth attention to detail in technical matters.

The duties of this position may change from time to time. George's Inc. reserves the right to add or delete duties and responsibilities at the discretion of George's, Inc. or its managers. This job description is intended to describe the general level of work being performed. It is not intended to be all-inclusive.